

**Minutes of the  
Work Session  
&  
Board of Selectmen Meeting  
Wednesday  
October 19, 2016**

**Board members present:** Chairman, Roberta Fraser, Herbert Stephens, Jack Marsh, Ben Kilanski and Raymond Williams. Also present Chief Kellom, Chief Phillips, Highway Dale Gray & Water/Sewer Superintendent Rick Meleski.

**First order of business: Work Session-Town Budgets**

The Chairman opens the meeting at 6:00pm. We are continuing our work session from earlier today where we had 2 interviews for the Town Administrator position. Now we are here to discuss the 2017-2018 town budgets.

Selectman Stephens makes a motion to approve the Debit Service budget for \$143,126. Selectman Kilanski seconds the motion. The motion carries 5-0.

Selectman Stephens makes a motion to approve the Insurance budget for \$54,739. Selectman Williams seconds the motion. The motion carries 5-0.

Selectman Stephens makes a motion to approve the Patriotic budget for \$1,000. Selectman Kilanski seconds the motion. The motion carries 5-0.

Selectman Stephens makes a motion to approve the Recreational budget for \$1.00. Selectman Kilanski seconds the motion. The motion carries 5-0.

Selectman Kilanski makes a motion to approve the SWRPC budget for \$5,000. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Stephens makes a motion to approve the Street Lights budget for \$27,000. Selectman Kilanski seconds the motion. The motion carries 5-0.

Selectman Stephens makes a motion to approve the Town Beach budget for \$29,850. Selectman Kilanski seconds the motion. The motion carries 5-0.

Selectman Stephens makes a motion to approve the Conservation Committee budget for \$2,100. Selectman Fraser seconds the motion. The motion carries 3-1-1.

Selectman Kilanski makes a motion to approve the Highway Block Grant budget for \$138,515. Selectman Stephens seconds the motion. The motion carries 5-0.

Selectman Kilanski makes a motion to approve the OGG (other General Gov) budget for \$3,200. Selectman Williams seconds the motion. The motion carries 5-0.

Legal budget \$66,700 was tabled.

Next week 6:00pm to go over town budget. Department heads will be asked to attend. Selectman Fraser and Karey will get a list together of department heads.

Selectman Fraser asked the board if they want to give cola's or merit raises. We haven't done a merit raise in 3 years. Selectman Fraser makes a motion to do a merit raise, up to 3% based on evaluations. Selectman Stephens seconds the motion. Selectman Kilanski & Williams agrees with a merit raise as long as it is based on who deserve one. The motion carries 4-1.

10 minute recess

**Second order of business: Business and minutes**

Reconvened at 7:00pm. The board reviews the minutes of 10-12-16 for approval. Selectmen Kilanski makes a motion to approve the minutes. Selectman Williams seconds the motion. The motion carries 5-0.

Rob Hitchcock is here to discuss Old Westport Road culvert. He is not sure why the town is required to spend the money on Old Westport Road. My reading of the regulations is the town has done it right. The only explanation I have to why you have to do it is in the RSA 310-A "The project is not eligible to be repaired, rehabilitated, or replace in-kind based on the significant history of damages to the crossing per Administrative rule 904.06 & 904.07." My understanding from Dale & Margaret is there has never been any damage from water coming down the hill. It's been from the Ashuelot River coming over the road. It doesn't matter what size the culvert is, you will still have the damage. I believe the town needs to demand a better answer. If you were to replace the culvert with a 4x4 concrete box culvert with a 10% slope it will expensive to do. Selectman Marsh stated we didn't change the footprint and increased the flow by 30%. Rob thinks that DES wont except it is because of the 5 foot drop. They want the creatures to be able to go back and forth. Selectman Marsh asked what if we were to take 30 yards of rocks that won't wash away and filled in the area where it drops off. Would this work. Rob stated he doubts that would work. They have taken a stance and they are sticking to it. If I was a Selectman I would be fighting this. I would find some political friends to help. The Board thanks Rob for his help on this. Selectman Fraser will make some calls to her contacts in Concord. We need to take the next step above DES.

Mr. Dapkus with Stateline Fireworks asked if the Town would allow Stateline to have an indefinite display firework permit. The reason is safety, to have time to test any fireworks that were recalled. I have spoken with the Lawrence's and we would be using their Gravel Pit. Testing would be done around dusk and only take 5 to 10 minutes. Selectman Fraser asked Chief Kellom to give his thoughts on the permit. Chief Kellom had no issue with the indefinite permit. He would ask that he was given a 2 day notice and if the conditions were bad they would not be able to set any off. Chief Phillips also was fine with it and asked for a 2 day notice too. Selectman Marsh makes a motion to give Stateline an indefinite display firework permit. Selectman Stephens seconds. The motion carries 5-0

Selectman Stephens makes a motion to approve the **Fire Departments** 2017-2018 budget for \$88,301. Selectman Fraser seconds the motion. The motion carries 4-1 abstention.

Selectman Stephens makes a motion to approve the **Forest Fire** 2017-2018 budget for \$13,100. Selectman Williams seconds the motion. The motion carries 4-1 abstention.

Selectman Stephens makes a motion to approve the purchase of water meters from capital reserve account in the amount of \$27,800.00. Selectman Kilanski seconds the motion. The motion carries 5-0

Maureen Pelkey has asked the board to use the Town Hall for this year's dance recital on 12/10/16. The Selectmen agree that would fine.

Dale gave a quote from Keene Signworx on the "Welcome to Winchester signs" carved sign is \$1,645 each and the flat face sign is \$1,145 each. Selectman Fraser stated we would need 3 signs. Selectman Kilanski stated that maybe the RED Committee would like to take this on and do a fundraiser. Selectman Williams said we need to get a couple quotes on these signs.

**The board reviews and approves the following financial documents:**

Selectman Kilanski makes a motion to approve Watch Guard Video in the amount of \$5,845.00.

Selectman Stephens seconds. The motion carries 5-0

Selectman Stephens makes a motion to approve Chesterfield Tire in the amount of \$1,511.00.

Selectman Williams seconds. The motion carries 5-0

Selectman Stephens makes a motion to approve the purchase order for Granite State Mineral in the amount of \$29,924.16. Selectman Kilanski seconds the motion. The motion carries 5-0

Selectman Stephens makes a motion to approve the purchase order for Cargill Inc. in the amount of \$30,065.60. Selectman Kilanski seconds the motion. The motion carries 5-0

On October 12, 2016 the Selectmen approved giving the snowmobile building to Bonnie & Dan Pratt. All insurance/worker's comp requirements were submitted to the town. The contract was signed by the board and Bonnie Pratt.

**Third order of business Public comment:**

Jay Roy was here to give a quote on paving the "Ditch Parking" on Main Street. The quote would be for 2 inch base coat and a curb up to the sidewalk in the amount of \$5,000. Selectman Fraser had read the RSA that states we can't use tax payer's money on a private property. The board thanked Jay for the quote.

Ken Cole states his concern with the spike strips. He feels that they are unsafe and is concerned for the officers. Then there is a possible legal liability. Selectman Kilanski thanked Ken for his concerns, but the Police Department has used them before. Chief Phillips lets Ken know they have training on how to use them and the few times they have used them it's been for the safety of the residents.

Selectman Fraser would like to have a Solid Waste Management meeting on Tuesday October 25, 2016 @ 9:00am. Selectman Williams and Kilanski will be on the committee. Please contact Richmond and John Gomarlo.

**Fourth order of business: Nonpublic under RSA 91:A3II9 (a)(c)(e)**

Selectman Kilanski makes a motion to enter nonpublic session under (a)(c)(e), Selectman Williams seconds. The motion passes 5-0. A roll call vote was taken and members vote "yes" individually and the board convenes in non-public at 7:45 pm.

**Fifth order of business: reconvene**

The board reconvenes in public session at 8:45 pm.

Selectman Marsh makes a motion to seal 1 set of minutes under (c) Selectman Williams seconds the motion. A roll call vote was taken and members vote "yes" individually. The motion passes 5-0.

**Sixth order of business: Adjournment**

Selectman Fraser makes a motion to adjourn at 8:45 pm. Selectman Marsh seconds. The motion carries 5-0.

Minutes respectfully submitted:  
Karey Miner, Interim Administrator

Minutes approved by the board on:

Minutes signed by:



Roberta Fraser, Chairman



Karey Miner, Interim Administrator